

Early Childhood Iowa: Lakes Region Board Minutes

Thursday, June 23, 2011

Hartley Public Library

91 1st Street SE

Hartley, Iowa

The mission of Early Childhood Iowa: Lakes Region is to provide services collaboratively to families and children birth to 18 years of age for the purpose of improving the quality of life for families with children.

Attending:

Voting Members Attending

1. Leroy Riemer
2. Jean Severson (phone)
3. Arlene Roemmich
4. Rob Olsen
5. Mary Sloan (phone)
6. Joyce Kruse
7. Barb Wilkerson (phone)
8. Jeanne Feeck, DHS alternate (phone)
9. Tom Naviaux
10. Joe Skow (phone)
11. Pam Jordan (phone)
12. Daryl Strenge (phone)
- 13.
- 14.
- 15.
- 16.
- 17.

Voting Members Absent

- Emily Waund *
Cindy Barwick*
Connie Olhausen*
Roger Sixta

Others Present (Nonvoting)

- Cyndee Dather
Betsy Moritz
Bill Glienke
Linda Littlefield (phone)
Jeanine Hough (phone)
Paula Heckenlively

Quorum present

*Recorded excused absence

Call to Order/Adopt Agenda/Comments from the Public:

Chair Leroy Riemer called the meeting to order at 9:04 a.m. Jean Severson made a motion by to approve the agenda. Second by Pam Jordan. All ayes. No nays. Motion passed unanimously. No comments from the public.

Approval of Minutes:

Board members reviewed the May 5, 2011 minutes. Motion by Joyce Kruse to approve the minutes. Second by Pam Jordan. All ayes. No nays. Motion passed unanimously.

Treasurer's Report:

The April 2011 ECI financials were emailed to Board members prior to the June 2, 2011 meeting. Motion by Mary Sloan to approve the treasurer's report. Second by Jean Severson. All ayes. No nays. Motion passed unanimously.

Old Business:

- A. Elections FY12 – No additional names were submitted for the three board terms expiring June 30, 2011. Board members with terms ending that date agreed to remain on the board (Joyce Kruse, Leroy Riemer, and Joe Skow). Motion by Pam Jordan that Joyce Kruse, Leroy Riemer, and Joe Skow be approved as nominees and elected. Second by Arlene Roemmich. All ayes. Motion passed unanimously. Officer nominations include Barb Wilkerson for chair; Joe Skow for vice chair; and Daryl Strenge for secretary/treasurer. Motion by Mary Sloan to approve and elect nominees. Second by Arlene Roemmich. All ayes. Motion passed unanimously.

New Business:

- A. FY12 Decat Budget (final) – Erin Binneboese’s preliminary estimate for FY12 Decat funding is \$173,846.00. Cyndee will be meeting with Tom Bouska and the four area social work supervisors on Tuesday, June 28, 2011 to finalize spending in the areas of Family Team Meeting/Child and Family Advocate, Service Coordination, and Family Assistance. Board discussion of requesting an increase from the Decat budget for service coordination from \$14,900 to \$20,000. This would be applied to Cyndee’s salary which has not been increased for three years. This calculates to 2.3% increase per year for the past three years or a total of 7%. Cyndee will be responsible for the Community Partnerships for Protecting Children plans. Motion by Pam Jordan to request service coordination budget increase. Second by Rob Olsen. All ayes. No nays. Motion passed unanimously. Cyndee reported receipt of a letter transferring \$78,055 in child welfare funds to the pool of funding for decat programming; this amount is included in the total \$178,846 amount noted above. Motion by Pam Jordan to accept the transfer of funds. Second by Joyce Kruse. All ayes. No nays. Motion passed unanimously.
- B. Policy and Procedure Manual – Draft sections I and II were shared at the June 2 meeting and final copies emailed prior to today’s meeting. Several proofing and date changes were made to the drafts. Motion by Pam Jordan to approve amended Sections I and II of the manual. Second by Jean Severson. All ayes. No nays. Motion passed unanimously.
- C. RFP Recommendations ECI – RFP committee members shared input regarding proposals received and reviewed, followed by board discussion. Motion by Jean Severson to continue with ECI: Lakes Region current providers’ proposals (Best Care for Better Babies, Prairie Lakes AEA KIDS program, and Upper Des Moines Opportunity Hand in Hand program) with dollar amounts to be determined based on final allocations received from state ECI. Second by Jeanne Feeck. 12 ayes. Tom Naviaux abstained; one proposal would have provided funds to his employer. Motion passed.
- D. FY12 Plan ECI – The current community plan will continue with updates to be made to data sections and with the new format as required by state ECI; it will then brought back to the board. Motion by Jean Severson to approve the FY12 ECI plan with updates as noted above. Second by Arlene Roemmich. All ayes. No nays. Motion passed unanimously.
- D. FY12 ECI Budgets – Draft funding information was received from the state ECI office Wednesday, June 22, 2011. The Lakes Region amounts are School Ready (SR): \$392,097 and Early Childhood (EC): \$89,200. EC funds are slightly higher, but SR funds decreased approximately 33%. Latest estimate is that Lakes Region will have \$90,000 in carryover (conservatively). Joyce Kruse made a motion to accept these figures. Second by Rob Olsen. All ayes. No nays. Motion passed unanimously.
- E. FY12 Fiscal Agent Appointment – Travis Edwards sent a confirmation email to renew the fiscal agent agreement between UDMO and ECI: Lakes region for FY12. Motion by Mary Sloan to approve the agreement. Second by Barb Wilkerson. Discussion: fiscal agent fees are 3% of EC funds and 2% of SR funds. No further discussion. All ayes. No nays. Motion passed unanimously.

Other:

- A. BCBB – Sue Sorenson has resigned as BCBB project coordinator, but will continue to assist until a replacement is hired.
- B. Hand in Hand – Jeanine Hough will provide Cyndee with an inventory of office equipment and supplies, including the child care provider totes, purchased with ECI: Lakes Region grant funds to support the child care consultants. Since the state Child Care Resource and Referral contract was awarded to Mid Sioux, these items will remain in the Lakes Region to be used within the ECI: Lakes Region funded programs.

Adjourn:

Motion by Jean Severson to adjourn the meeting. Second by Daryl Strenge. Meeting adjourned at 9:52 a.m.

Respectfully Submitted,
Betsy Moritz
Service Coordinator Assistant

The August board meeting is scheduled for Thursday, 4, 2011 at 9:00 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org
and the local website at www.ecilakesregion.com