

Early Childhood Iowa: Lakes Region Board Minutes

Thursday, August 1, 2013

Hartley Public Library – 91 1st Street SE – Hartley, Iowa

Vision: *Every child, beginning at birth, will be healthy and successful*

Mission: *Early Childhood Iowa: Lakes Region will provide services collaboratively to families and children birth through five years for the purpose of improving the quality of life for families with children.*

Attending:

Voting Members Attending

1. Rich Mattison
2. Daryl Streng
3. Joe Skow
4. Paula Miller
5. Connie Olhausen
6. Dan Friedrichsen
7. Merlin Sandersfeld
- 8.
- 9.
- 10.

Voting Members Absent

- Mary Sloan*
Bill Leupold*
Barb Wilkerson*

Others Present (Nonvoting)

- Paulette Karolczak
Betsy Moritz
Travis Edwards
Erin Binneboese
Linda Littlefield
Jessie Hansen
Kimberly Studer
Melony Storm

Quorum present. *Recorded excused absence.

Call to Order/Adopt Agenda/Comments from the Public:

Chair Rich Mattison called the meeting to order at 9:53 a.m., following the conclusion of the DCAT meeting.

- A. Adopt Agenda – Motion by Connie Olhausen to approve the agenda. Second by Merlin Sandersfeld. All ayes. Motion passed.
- B. Comments from the Public – Board members and public attendees introduced themselves. There were no comments from the public.

Approval of Minutes:

Motion by Dan Friedrichsen to approve the minutes of the June 6, 2013 meeting. Second by Merlin Sandersfeld. All ayes. Motion passed.

Treasurer's Report:

The financial report was emailed to Board members prior to the meeting. Travis Edwards reviewed the ECI FY13 financials and expenditures May 1 through June 30, 2013. Motion by Merlin Sandersfeld to approve the Treasurer's report. Second by Dan Friedrichsen. All ayes. Motion passed.

Director's Report:

Paulette Karolczak, Director and Betsy Moritz, Program Services Coordinator
The reports were emailed to Board members in advance of the meeting for their review.

Old Business:

- A. Board Officers: Treasurer – Paula Miller agreed to serve as Treasurer. Motion by Dan Friedrichsen to appoint Paula Miller as Treasurer. Second by Joe Skow. All ayes. Motion passed. Paulette Karolczak distributed a list of ECI LR board members and term expiration dates. This was restructured due to the July 1, 2013 separation of ECI and DCAT boards and to be in compliance with legislative language that board member terms shall not be more than three years and shall be staggered.
- B. FY14 Budget Approved by State – The FY14 approved budget and checklist was emailed to Board members in advance of the meeting. Betsy Moritz reported that the FY14 budget was finalized and submitted to the state ECI office on July 9, 2013 and approved on July 12, 2013. When final carry forward amounts are determined and the program enhancement and allowable growth dollars are finalized, an amended budget will be submitted to the state office so that the percent of funds for home visitation (family support) can be accurately calculated.
- C. FY14 Contracts – Paulette Karolczak reviewed the contracts and noted that an amendment will be added when final carry forward allocations are determined.

New Business:

- A. FY14 Conflict of Interest – Betsy Moritz reviewed and distributed the ECI LR Board conflict of interest statement. This will be signed at the first meeting of the fiscal year.
- B. Directors and Officers Insurance – Paulette Karolczak reviewed information regarding directors and officers insurance. She provided policy coverage and estimates from Iowa Communities Assurance Pool (ICAP) and Jester (ECI LR current provider through Peterson Insurance). Motion by Connie Olhausen to accept the ICAP proposal. Second by Joe Skow. All ayes. Motion passed.

Future Agenda Items:

Board Terms
Annual Report
Parent Partner presentation

Adjourn:

Motion to adjourn by Merlin Sandersfeld. Second by Paula Miller. All ayes. Motion passed. Meeting adjourned at 10:40 a.m. Immediately following the business meeting Shanell Wagler, State ECI Coordinator, presented board development entitled “101 for Area Boards.” This provided information on state ECI organization and governance, local area boards and responsibilities, and how they correlate and collaborate.

Respectfully Submitted,
Betsy Moritz
Program Services Coordinator

The next board meeting is scheduled for Thursday, September 5, 2013 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org
and the local website at www.ecilakesregion.com