

Early Childhood Iowa: Lakes Region Board Minutes
Thursday, January 6, 2011
Hartley Public Library
Hartley, Iowa

The mission of Early Childhood Iowa: Lakes Region is to provide services collaboratively to families and children birth to 18 years of age for the purpose of improving the quality of life for families with children.

Attending:

Voting Members Attending

1. Leroy Riemer
2. Joe Skow
3. Emily Waund
4. Paula Heckenlively
5. Daryl Streng
6. Barb Wilkerson
7. Mary Sloan
8. Tom Naviaux
9. Cindy Barwick
10. Arlene Roemmich
11. Jean Severson
12. Pam Jordan
- 13.
- 14.
- 15.
- 16.
- 17.

Voting Members Absent

- Rob Olsen*
Connie Olhausen*
Joyce Kruse*

Others Present (Nonvoting)

- Travis Edwards
Betsy Moritz
Linda Littlefield
Cyndee Dather
Meg Otto

Quorum present.
*Recorded absence

Call to Order/Adopt Agenda/Comments from the Public:

Chair Leroy Riemer called the meeting to order at 9:00 a.m. Mary Sloan made a motion to adopt the agenda. Second by Daryl Streng. All ayes. Motion passed. No comments from the public.

Approval of Minutes:

Jean Severson moved to approve the December 2, 2010 minutes. Second by Barb Wilkerson. All ayes. Motion passed.

Treasurer's Report:

Travis Edwards reviewed the FY11 ECI financials which were emailed to Board members prior to the meeting. Cyndee informed the board that one of the preschools has been billing for child care in addition to preschool scholarships, and reimbursement will be obtained. Cyndee reported on DCAT contract funds. Travis will be completing the ECI required semiannual financial report, and Cyndee will provide the supporting narrative. This is due January 31, 2011. Motion by Pam Jordan to approve the November, 2010 financial reports. Second by Mary Sloan. All ayes. Motion passed.

Executive Director's Report – Prepared and Given by Cyndee Dather

- A. Federal Funding Accountability and Transparency Act of 2006 – As required by law, Cyndee obtained a DUNS number which is a unique 9 digit identification number.
- B. AmeriCorps Project – Cyndee will attend a January 19 planning meeting facilitated by the Iowa Association for the Education of Young Children.
- C. Home Visitation Grant – Cyndee will participate in a statewide ICN will be held January 20 to explain the federal home visitation grant.
- D. Local Planning Meeting Updates – Cyndee provided updates on her meetings with the four county local planning groups in December.

- E. Website – The website is well under construction and will be completed by the end of January. The website address is www.ecilakesregion.com
- F. Kids Fest 2011 – The EC Advisory Committee will meet following the board meeting to finalize plans. More information is forthcoming.
- G. FY10 Annual Report Review – Cyndee shared information from the December 20, 2010 conference call with state ECI staff regarding ECI Lakes Region's FY10 annual report.
- H. DCAT1-10-008 Internal Quality Review – This DCAT area has been selected for an internal quality review of the Department's fiscal agent contracts. The contract chosen for review is the UDMO fiscal agent contract with Juvenile Court Services.
- I. Levels of Excellence Pilot Project – The review has been rescheduled from January 6, 2011 to January 31-February 1, 2011. Jean Severson made a motion to change the February 3 board meeting date to January 31 from 3:00 pm – 5:30 pm to accommodate the review team. Second by Barb Wilkerson. All ayes. Motion passed.
- J. Other – Leroy Riemer reported that he completed and submitted Cyndee's annual performance review which was due December 31, 2010.

Old Business:

- A. By-laws Revision 2nd Reading – Revised sections were read. Article II, section 1: add "in accordance with Iowa Code Chapter 256I" which provides membership requirements. New requirements include that a board member cannot be a paid staff member of an organization or an independent consultant that receives funding, directly or indirectly, from the local ECI board and that boards must strive for gender balance. Article III, Section 3, second paragraph: delete "phone" to read "...by mail or email." Motion by Emily Waund to approve the second reading. Second by Jean Severson. All ayes. Motion carried.

New Business:

- A. Other – No new business

Other:

- A. DHS Informational Updates – There were no new local updates. There was discussion of the change in leadership for DHS.
- B. Parent Partner – Tom Naviaux reported there are 35 active cases in the ECI Lakes region and Buena Vista County. Parent Partner is sponsoring a workshop entitled Vicarious Traumatization on February 8 in Cherokee. Cyndee will forward the information to board members.
- C. Live Healthy Iowa – Barb Wilkerson reported that Live Healthy Iowa now has a program and tools for children. For information visit the website at www.livehealthyiowa.org/

Adjourn:

Jean Severson made a motion to adjourn. Second by Barb Wilkerson. All ayes. Motion carried. Meeting adjourned at 9:50 a.m.

Respectfully Submitted,
Betsy Moritz
Service Coordinator Assistant

Please note board meeting change: The next board meeting is scheduled for January 31 at 3:00 p.m. at the Hartley Public Library.

Board members are encouraged to access the Early Childhood Iowa website at www.empowerment.state.ia.us and the local website at www.ecilakesregion.com