

Early Childhood Iowa: Lakes Region Board Minutes

Thursday, October 2nd, 2014

Hartley Public Library – 911st Street SE – Hartley, Iowa

Vision: *Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.*

Mission: *Early Childhood Iowa: Lakes Region will provide services collaboratively to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.*

Attending:

Voting Members Attending

1. Mary Sloan
2. Paula Miller
3. Bill Leupold
4. Neil Wehmas
5. Linda Swanson
6. Dan Friedrichsen
7. Merlin Sandersfeld
8. Mary Sloan
- 9.
- 10.

Voting Members Absent

- * Jan Monahan
- *Susan Christensen

Others Present (Nonvoting)

Paulette Karolczak
Travis Edwards
Jessie Hansen
Paige Duncan
Lori Dingel
Linda Daggett
Kim Larsen
Shakira Meyer
Amy Glade
Margaret Dagele
Erin Binneboese

Quorum present. *Recorded excused absence.

Call to Order/Adopt Agenda/Comments from the Public:

Chair called the meeting to order at 9:30 a.m.

- A. Adopt Agenda - Mary Sloan approved the agenda. Second by Dan Friedrichsen. All Ayes. Motion passed.
- B. Comments from the Public – Board members and public attendees introduced themselves.

Approval of Minutes:

Motion by Bill Leupold to approve the minutes of the August 27th and Sept 12th 2014 meeting. Second by Linda Swanson. All ayes. Motion passed.

Treasurer's Report:

The financial report was emailed to Board members prior to the meeting.

Travis Edwards reviewed the ECI FY14 financials and expenditures through August 2014. Motion by Dan Friedrichsen to approve the Treasurer's report. Second by Mary Sloan. All ayes. Motion passed.

Directors Report: Paulette Karolczak, Director.

The reports were emailed to Board members for their review in advance of the meeting.

Old Business:

A. Food and Reimbursement Policies

Policies were reviewed and discussed. Motion to approve Dan Friedrichsen seconded by Paula Miller. All in favor. All Ayes. Motion passed.

B. Board Membership-

Motion to move beyond gender balance due to not being able to find a male parent to be on board. Motion to approve Linda Swanson seconded by Mary Sloan. All in favor. All Ayes. Motion passed. Discussed Angie Mitchell's application to be a board member. Board discussed if a conflict would result do to Mary Sloan and Angie Mitchell both being from Compass Pointe. The board members did not think this would be an issue. Motion to approve by Dan Friedrichsen seconded by Paula Miller. All ayes, Mary Sloan abstained. Motion passed.

New Business:

- A. **KIDS presentation** – referrals down in Osceola County. Number of Hispanic families in Osceola and O'Brien high.
- B. **Resignation of Program Service Coordinator** - Motion to approve, effective 9/25/14 Bill Leupold seconded by Linda Swanson. All in favor. All Ayes. Motion passed. Hiring committee will be Linda Swanson, Bill Leupold, Merlin Sandersfeld. Discussed advertisement for position.
- C. **Professional Development Plan for Director and Board** – reviewed draft for input. Voting tabled till November so Board members could review more closely. Recommendations to make outcomes more concrete and make the goals achievable.
- D. **Strategic plan/ Marketing** – reviewed draft for input. Motion to approve Marketing plan by Dan Friedrichsen seconded by Bill Leupold. All ayes. Motion passed. Strategic Plan - Voting tabled till November so Board members could review more closely. Recommendations to make strategies achievable.
- E. **LOE Committees (Levels of Excellence)** Reviewed assessments, data, indicators that need to be completed. Will pursue getting part time consultation from prior Program Service Coordinator through 12/4/14. Board approved looking for other options if prior Coordinator does not accept. Motion to approve Mary Sloan seconded by Dan Friedrichsen. All ayes. Motion passed.

Future Agenda Items:

- A. Best Care Presentation
- B. Equipment Inventory
- C. Review Event/ Activity Calendar
- D. Review Succession Plan

Adjourn:

Motion to adjourn made by Linda Swanson. Second by Paula Miller. All ayes. Motion passed. Meeting adjourned at 11:45.

Respectfully Submitted,
Paula Miller
ECI LR Board Treasurer

The next board meeting is scheduled for November 6th, 2014 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org
and the local website at www.ecilakesregion.com