

ECI Lakes Region

Board Minutes

Thursday, November 5, 2015

Hartley Public Library – 91 1st Street SE – Hartley, Iowa

Vision: *Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.*

Mission: *Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.*

Attending:

Voting Members Attending

1. Angie Mitchell
2. Neil Wehmas
3. Carly Shaw
4. Linda Swanson
5. Merlin Sandersfled
6. Dan Friedrichsen
7. Bill Leupold
8. Mary Sloan
9. Paula Edwards
- 10.

Perspective

Parent
Faith
Human Services
Board Supervisor
Board Supervisor
Board Supervisor
Board Supervisor
Education
Health

County

Clay
Osceola
Dickinson, Clay
Clay
Osceola
O'Brien
Dickinson
Clay, Dickinson, O'Brien, Osceola
Dickinson

Voting Members Absent

*Kristi Robinson

Perspective

Business

County

O'Brien

Quorum present. *Recorded excused absence.

Others Present (Non-Voting)

Paulette Karolczak
Carol Chicoine
Paige Duncan
Jessie Hansen
Holly Giesen
Pam Jubers
Dr. Angela Fay

Agency

ECI Lakes Region Director
ECI Fiscal Agent- UDMO
CCR&R
Prairie Lakes AEA KIDS Program Coordinator
ECI Lakes Region Program Coordinator
BCBB Osceola Community Health
UDMO Hand in Hand

1. Call to Order/Adopt Agenda/Comments from the Public:

Merlin Sandersfled called the meeting to order at 9:34 a.m.

A. Adopt Agenda: Motion was made by Mary Sloan to approve the agenda. Second by Dan Friedrichsen. All Ayes. Motion passed.

B. Comments from the Public: Board members and public attendees introduced themselves.

2. Approval of Minutes:

Board Members reviewed October 1, 2015 minutes. Motion was made by Linda Swanson to approve minutes, Second by Angie Mitchell; All ayes. Motion passed. The September 3, 2015 minutes will be revised due to wrong date and replacing Pam Jubers instead Megan Loerts. Motion Dan Friedrichsen, Second Angie Mitchell. All ayes; Motion passed.

3. Reports:

A. Treasurer's Report:

The financial report was emailed to Board members prior to the meeting. Angie Mitchell and Carol Chicoine reported and reviewed the October 2015 financial and expenditures. Board questions were answered. There was a typo noticed, Carol will fix and send out revised financial report. Motion was made by Carly Shaw to approve the Treasurer's report; Second was made by Bill Leupold; All ayes; Motion passed.

Director's Report

Paulette Karolczak, Director

The reports were emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported. Paulette did report that her first quarter financial spreadsheet was reconciled with the fiscal agents' spreadsheet.

Program Service Coordinator's Report:

Holly Giesen, Program Service Coordinator

The reports were emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported.

Motion was made to approve the Director's and Program Service Coordinator's by Angie Mitchell and a second was made by Bill Leupold. All ayes; Motion passed.

4. Old Business

- A. **Health Board Member:** Paula Edwards submitted an application to join the ECI LR Board as a Health Representative. Paulette reported that the position was advertised on the ECI LR website in an effort to seek a male representative for gender balance, but no applications were received. Paula's application was reviewed and showed many assets to contribute to the ECI LR Board and, therefore, was accepted. Motion made by Dan Friedrichsen to approve Paula as a Health Representative for the ECI Lakes Region board and a second was made by Linda Swanson. All ayes; Motion passed.
- B. **Revised Policies 2.2.9 & 2.2.10:** Motion was made by Carly Shaw to approve Revised Policies, Second by Mary Sloan; All ayes. Motion passed.
- C. **KIDS revised budget:** Jesse explained the revised KIDS budget. Board reviewed the revised budget. Motion was made to approve the KIDS budget by Dan Friedrichsen and Second by Linda Swanson. All ayes; Motion passed.
- D. **Preschool research:** Paulette explained the information she researched on Preschool. There are no minimal or maximum hours for 3 year old preschool and only a 10 hour minimum for 4 year old preschool. Despite the wide variation in hours around our four counties, it would seem the Board's decision to offer a \$150 maximum for monthly scholarship payment, allows for the money to be fairly spread out throughout our ECI LR area.

5. New Business

A. **KIDS Program Presentation.**

Jesse Hanson presented and informed the board of the support that KIDS offers to the community. The Board asked questions of Jesse and she offered answers to the Board's questions.

B. **1st Quarter Report**

Holly Giesen, Program Service Coordinator, presented a power point on the first quarter data from the ECI Lakes Region funded programs. The Board asked questions and Holly Giesen and Paulette Karolczak answered.

C. **Website Presentation & logo change**

Holly Giesen, Program Service Coordinator, had sent out 2 mock websites to the board to review and bring their opinions to the board meeting. Holly reviewed what changes would be made to the website and how these changes will benefit the website. The board discussed the changes and gave feedback. The board voted on the logo they would like to have represent

ECI Lakes Region. A motion was made by Dan Friedrichsen for the Playing Children logo and seconded by Linda Swanson. All ayes; Motion passed.

D. RFP Development & committee: It was discussed when to have RFP's out and the date to be returned. This will be further discussed. Paulette passed around a committee sign-up sheet for the board to volunteer to be on.

A. Future Agenda Items

A. FY17 RFP

Adjourn:

Motion to adjourn the meeting was made by Dan Friedrichsen. Second was made by Angie Mitchell. All ayes; Motion passed. Meeting adjourned at 11:37 am.

Respectfully Submitted,
Holly J. Giesen
ECI LR Program Service Coordinator

The next board meeting is scheduled for Thursday, December 3, 2015 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org
and the local website at www.ecilakesregion.com