



EARLY CHILDHOOD IOWA LAKES REGION

Board Minutes

Thursday, December 3, 2015

Hartley Public Library – 91 1st Street SE – Hartley, Iowa

Vision: Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.

Mission: Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.

Attending:

Voting Members Attending

1. Angie Mitchell
2. Neil Wehmas
3. Carly Shaw
4. Linda Swanson
5. Merlin Sandersfled
6. Kristi Robinson
7. Bill Leupold
8. Mary Sloan
9. Paula Edwards
- 10.

Perspective

- Parent
- Faith
- Human Services
- Board Supervisor
- Board Supervisor
- Business
- Board Supervisor
- Education
- Health

County

- Clay
- Osceola
- Dickinson, Clay
- Clay
- Osceola
- O'Brien
- Dickinson
- Clay, Dickinson, O'Brien, Osceola
- Dickinson

Quorum present. *Recorded excused absence.

Voting Members Absent

*Dan Friedrichsen

Perspective

Board Supervisor

County

O'Brien

Others Present (Non-Voting)

- Paulette Karolczak
- Carol Chicoine
- Paige Duncan
- Jessie Hansen
- Holly Giesen
- Dr. Angela Fay
- Tamara Thompson
- Shona Horst
- Pam Juber

Agency

- ECI Lakes Region Director
- ECI Fiscal Agent- UDMO
- CCR&R
- Prairie Lakes AEA KIDS Program Coordinator
- ECI Lakes Region Program Coordinator
- UDMO Hand in Hand Director
- Matura I-Smile Coordinator
- Matura CCNC/MCH
- Osceola BCBB

1. Call to Order/Adopt Agenda/Comments from the Public:

Merlin Sandersfled called the meeting to order at 9:35 a.m.

- A. Adopt Agenda:** Motion was made by Bill Leupold to approve the agenda. Second by Mary Sloan. All Ayes. Motion passed.
- B. Comments from the Public:** Board members and public attendees introduced themselves.

2. Approval of Minutes:

Board Members reviewed November 5, 2015 minutes. Motion was made by Mary Sloan to approve minutes; Second by bill Leupold All ayes. Motion passed.

3. Treasure's Report:

The financial report was emailed to Board members prior to the meeting. Carol Chicoine reported and reviewed the November 2015 financial and expenditures. Board questions were answered. Motion was made by Kristi Robinson to approve the Treasurer's report; Second was made by Linda Swanson; All ayes; Motion passed.

4. Director & Program Director Reports:

Director's Report

Paulette Karolczak, Director

The reports were emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported.

Program Service Coordinator's Report:

Holly Giesen, Program Service Coordinator

The reports were emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported.

Motion was made to approve the Director and Program Service Coordinator's reports by Angie Mitchell and a second was made by Bill Leupold. All ayes; Motion passed.

5. Old Business

N/A

6. New Business

- A. **MATURA Program Presentation**- Presenters Tamara Thompson and Shona Horst informed the board and meeting attendees of "What is Matura" and all the other programs that are offered through Matura. The I-smile Program: They go into public schools and Head-Start programs and provide information of how to perform oral care. They do dental screenings and fluoride varnishing for each child. A follow up letter is sent home to the parents of what was done and referral information to a dentist. I-Smile would like to see all preschool youth ages 3-5 but currently only has funding for those in Head Start and certain classes kindergarten on up. Particularly Osceola and parts of O'Brien need fluoride in their water systems for dental prevention.

Matura's other program they talked about is CCNC: (Child Care Nurse Consultant). They support child care providers in meeting health and safety needs of children in their care by providing outreach, on-site assessments, education, training, referrals, special health care needs planning and QRS assessment tools. They go above and beyond DHS standards. Shona currently has 8 hours paid from MATURA for CCNC work, but she states 20 hours would be appropriate for our 4 counties.

- B. **Preschool Scholarships**- Paulette informed the board that our funds for preschool scholarships have expedited. She also informed them that we have gone over the \$45,000 we had budgeted for scholarships this year. Board discussed some funding ideas to cover the overage to pay for scholarship. Board discussed and decided to use the \$1,419.77 that is in reserve and wait a couple months and see where the scholarship funds are at that point. Angie mentioned to move the amount of \$1,419.77 to the scholarship fund; Second by Mary Sloan. All ayes; Motion passed.
- C. **Director Annual Evaluation**- The annual employee evaluation from SHIP was sent per email to all the Board members prior to the meeting. Merlin Sandersfeld, Board chair, requested Board members email him any comments related to Paulette's evaluation within the next 7 days. The comments will be taken into consideration and the Executive committee will write and submit the evaluation to SHIP by December 31, 2015.
- D. **Program Coordinator Annual Evaluation & Raise**- Holly's annual review written by Paulette was reviewed by the Board and was accepted. A decision was to approve a 2% raise starting on her anniversary date of December 9th, 2015. Motion was made by Angie Mitchell; second Linda Swanson. All ayes; Motion passed.

7. Future Agenda Items

- A. Best Care Presentation
- B. RFP Process

8. Adjourn:

Motion to adjourn the meeting was made by Kristi Robinson. Second was made by Angie Mitchell. All ayes; Motion passed. Meeting adjourned at 11:34 am.

Respectfully Submitted,
Holly J. Giesen
ECI LR Program Service Coordinator

The next board meeting is scheduled for Thursday, January 7, 2016 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org
and the local website at www.ecilakesregion.com