



EARLY CHILDHOOD IOWA LAKES REGION

Board Minutes Thursday, February 4th, 2016 Hartley Public Library – 91 1st Street SE – Hartley, Iowa

Vision: Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.

Mission: Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.

Attending:

Voting Members Attending

1. Angie Mitchell
2. Carly Shaw
3. Merlin Sandersfled
4. Kristi Robinson
5. Bill Leupold
6. Mary Sloan
7. Paula Edwards
- 8.
- 9.
- 10.

Perspective

- Parent
- Human Services
- Board Supervisor
- Business
- Board Supervisor
- Education
- Health

County

- Clay
- Dickinson, Clay **Conference call 9:35-10:27**
- Osceola **Conference call 9:35-10:27**
- O'Brien **left 11:10 am**
- Dickinson
- Clay, Dickinson, O'Brien, Osceola
- Dickinson

Quorum present *Recorded excused absence

Voting Members that are absent

- * Dan Friedrichsen
- * Neil Wehmas
- * Linda Swanson

Perspective

- Board Supervisor
- Faith
- Board Supervisor

County

- O'Brien
- Osceola
- Clay

Others Present (Non-Voting)

- Paulette Karolczak
- Carol Chicoine
- Paige Duncan
- Collen Paulsen
- Holly Giesen
- Dr. Angela Fay
- Melissa Juhl
- Linda Daggett
- Shona Horst
- Tamara Thompson
- Jessie Hansen

Agency

- ECI Lakes Region Director
- ECI Fiscal Agent- UDMO
- CCR&R
- Best Care Better Babies
- ECI Lakes Region Program Coordinator
- UDMO Hand In Hand Director
- CCR&R Director
- CCR&R Supervisor
- CCNC Matura
- Matura I-SMILE
- KIDS Coordinator

1. Call to Order/Adopt Agenda/Comments from the Public:

Bill Leupold called the meeting to order at 9:35 a.m.

A. Adopt Agenda: Motion was made to accept and approve the agenda by Kristi Robinson. Second was made by Angie Mitchell; all Ayes. Motion passed.

B. Comments from the Public: Board members and public attendees introduced themselves.

2. Approval of Minutes:

Board Members reviewed December 3, 2015 minutes. Motion was made by Mary Sloan to approve minutes; Second by Kristi Robinson; all ayes. Motion passed.

3. Treasure's Report:

The financial report was emailed to Board members prior to the meeting. Carol Chicoine and Angie Mitchell reported and reviewed the December 2015 financial and expenditures. Board questions were answered. Motion was made by Mary Sloan to approve the Treasurer's report; Second was made by Paula Edwards; all ayes; Motion passed.

4. Director & Program Director Reports:

Director's Report: Paulette Karolczak, Director

The report was emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported.

Program Service Coordinator's Report: Holly Giesen, Program Service Coordinator

The report was emailed to Board members for their review in advance of the meeting. Nothing new outside of the emailed report was reported.

Motion was made by Angie Mitchell, Second was made by Kristi Robinson to approve the Director & Program Service Coordinators Reports; all ayes; Motion passed.

5. Old Business

A. ECI LR Priorities – Community Plan- "Improve the health and wellness of infants" change the wording on this to..."Improve the health and wellness of children pre-birth to age 5". Motion made by Kristi Robinson and seconded by Carly Shaw, All ayes; Motion passed.

B. Policies on RFP & Open/Closed Meetings- Policy ID 2.3.7 Open Board Meeting adding in information about closed sessions. Angie approved the new open board meeting policy, Second by Paula Edwards. All ayes; Motion passed. Policy ID 5.1 Requests for Proposals change in the wording. Motion made to approve the Policy ID 5.1 by Angie Mitchell, Second by Carly Shaw. All ayes; Motion passed. Angie Mitchell and Carly Shaw reverse the motion. Mary made the motion that the RFP should read "Proposals shall describe what the program hopes to accomplish, including program goals, objectives, outcomes and indicators".

C. RFP Approval-The Board discussed adding training agreement into the RFP. Motion by Angie Mitchell to approve the added training agreement to the RFP, Mary Sloan seconded the motion. All ayes; Motion passed.

D. New Attorney- The Board discussed the option that Paulette Karolczak had e-mailed and asked to review. Board discussed their options for a new attorney. Motion was made to Mary Sloan to have Nathan Rockman with DeKoster, Thole & Dawson represent Early Childhood Iowa Lakes Region. Second was made by Angie Mitchell. All ayes; Motion passed. Carly Shaw and Merlin Sanders fled left the board meeting via conference call.

6. New Business

- A. Child Care Resource & Referral Presentation-** Presented what CCR&R provides serves for Child Care Providers, Parents, Businesses, Community Members. They have made 1,723 Child Care programs visits this year. They provide the trainings to help Child Care Providers (939) this year. This is a voluntary program. She talked about the new upcoming rules and laws for Daycare Providers/Centers.
- B. 2nd Quarter Report-** Holly Giesen, Program Service Coordinator presented the 2nd quarter power point to the Board and Community members. Kristi Robinson left the meeting at 11:10 am
- C. Website Presentation-** Holly Giesen, Program Service Coordinator presented the newly updated website to the Board and Community members. She showed them the new features and how user friendly the website is now that the updates are completed. She also asked them when they had time to pull up the website on their phone, or iPad and view the mobile compatibility the website now has with the new update.

7. Future Agenda Items

A. Hand in Hand Annual Presentation

8. Adjourn:

Motion to adjourn the meeting was made by Angie Mitchell. Second was made by Paula Edwards; all ayes. Motion was passed. Meeting adjourned at 11:37 am.

**Respectfully Submitted,
Holly J. Giesen, ECI LR Program Service Coordinator**

**The next board meeting is scheduled for Thursday, March 3, 2016 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.**

Board members are encouraged to access the Early Childhood Iowa website at www.earlychildhoodiowa.org and the local website at www.ecilakesregion.com