



**Board Meeting Minutes**  
**Thursday, October 6<sup>th</sup>, 2016**  
**Hartley Public Library – 91 1<sup>st</sup> Street SE – Hartley, Iowa**

***Vision:*** Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.

***Mission:*** Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.

**Attending:**

**Voting Members Attending**

1. Neil Wehmas
2. Dan Friedrichsen
3. Merlin Sandersfeld
4. Carly Shaw
5. Mary Sloan
6. Linda Swanson
7. Paula Edwards
8. Bill Leupold
- 9.
- 10.

**Perspective**

- Faith  
 Board Supervisor  
 Board Supervisor  
 Human Services  
 Education  
 Board Supervisor  
 Health  
 Board Supervisor

**County**

- Osceola (arrived 9:40 am)  
 O'Brien  
 Osceola (left @ 9:35 am family emergency)  
 Clay, Dickinson, O'Brien, Osceola  
 Clay, Dickinson, O'Brien, Osceola  
 Clay  
 Dickinson  
 Dickinson

**Quorum present    \*Recorded excused absence**

**Voting Members that are absent**

- \*Kristi Robinson  
 Parent Representative - vacancy

**Perspective**

- Business

**County**

- O'Brien

**Others Present (Non-Voting)**

- Paulette Karolczak  
 Carol Chicoine  
 Holly Giesen  
 Jessie Hansen  
 Tracey Heitritter  
 Paige Duncan  
 Edith Rohde  
 Shakira Meyer  
 Brenna Kadeem

**Agency**

- ECI Lakes Region Director  
 ECI Fiscal Agent- UDMO  
 ECI Lakes Region Program Coordinator  
 KIDS Coordinator  
 CCNC  
 CCR &R  
 AmeriHealth Caritas IA  
 UDMO Hand in Hand Director  
 Seasons Center

**1. Call to Order/Adopt Agenda/Comments from the Public**

Dan Friedrichsen called the meeting to order at 9:30 a.m.

**Adopt Agenda:** Agenda was sent out prior to meeting. Motion was made by Carly Shaw to approve to adopt agenda; Second by Mary Sloan; All ayes. Motion passed.

**Comments from the Public:** Board members and public attendees introduced themselves and gave updates.  
 Merlin Sandersfeld left the meeting

**Mary Sloan for Compass Point:** Stated there is Prescription Drug Take Back at the Spencer Police Department in Spencer, IA on Saturday October 22, 2016.

## **2. Approval of Minutes:**

The September 1<sup>st</sup> 2016 ECI Lakes Region's Board meeting minutes were e-mailed out to all the Board Members to review prior to the meeting. Mary Sloan asked to have "Sobriety Month" change to "Recovery Month" on September minutes.

Motion was made by Bill Leupold to approve the amended minutes; Second by Linda Swanson; All ayes. Motion passed.

## **Treasurer's Report:**

The financial report was emailed to Board members prior to the meeting. Carol Chicoine reported and reviewed on the August 2016 financial report and expenditures. Board asked questions and Carol answered all question to their satisfaction. Motion was made by Carly Shaw to approve the Treasurer's report; Second was made by Bill Leupold; All ayes; Motion passed.

Neil arrived at 9:40 am

## **3. Director & Program Director Reports:**

### **Director's Report: Paulette Karolczak, Director**

The report was emailed to Board members for their review in advance of the meeting.

### **Program Service Coordinator's Report: Holly Giesen, Program Service Coordinator**

The report was emailed to Board members for their review in advance of the meeting.

## **4. Old Business**

**A. Efforts made for new Board Member-** Neil stated that he was making contact with a pastor here in Hartley. Neil stated that he would keep the board updated. Carly made contact with a mother and she stated she would follow up with her; Tracey stated she spoke with a mother and the mother stated she was too busy to attend meetings. Paula stated that she had a person of interest she could contact.

### **B. Carryover money- \$4,147.49**

Shakira Meyer from Hand in Hand presented a request to attend two trainings (TPOT, Tippy Toes) offered by the Department of Education in Des Moines. She would also like to attend PBIS Implementation Planning for 4 days in Carroll. These trainings are free, but would need transportation and hotel fees. These trainings would cost about \$1,000. She is asking ECI Lakes Region to support her in attending these trainings. She also asked to purchase a laminator which would cost about \$1647 plus a maintenance fee to help programs make laminated signs to help teach their kids

Board discussed the cost of transportation and hotel for these trainings. They also discussed the need for a laminator. Motion was made by Mary to support Hand in Hand's requests of approximately \$3,000.00; Second was made by Carly Shaw; All ayes; Motion passed.

The Board then discussed that there are 3 children on a waiting list and they would like to approve these children. Motion was made by Linda Swanson to use the remaining carryover for the 3 children that are on the waiting list and to use any extra money needed to cover this cost out of the approximate \$14,000 of non-ECI money in savings. This was seconded by Mary Sloan.

**C. CCNC subcontract-** Board reviewed the subcontract that Webster County Health Department uses for the CCNC position. Motion was made by Carly Shaw to approve the subcontracting; Second was made by Bill Leupold; All ayes; Motion passed.

### **D. Create FY17 Marketing Plan- Board**

Motion was made by Bill Leupold to approve that we add the ministerial meeting dates and legislation meeting date as its schedule, change wording as we will attend Sheldon Home show if booth shared with another agency; second was made by Mary Sloan; All ayes; Motion passed.

## B. New Business

**A. KIDS Annual Presentation**- Jesse Hansen, KIDS Director presented presentation with a power point and informed board of any changes that KIDS are seeing and dealing with at this present time.

**B. CCR&R Annual Report**- Paige Duncan, CCR&R Consultant, handed out the 2016 CCR&R Annual Reports for the state of Iowa and Counties Clay, Dickinson, O'Brien and Osceola. Paige shared the highlights and answered questions.

**C. Praising Paws Preschool**- Paulette Karolczak reported that Praising Paws Preschool notified her that they have come to realize that they do not have the Quality Rating System (QRS) needed to participate with the ECI Lakes Region Preschool Tuition Scholarship Program. They have been put on a one year probationary period and are working with CCR&R to achieve the Quality Rating needed to participate.

## C. Future Agenda Items

Meeting for December will be switched to the second Thursday December 8<sup>th</sup>, 2016 at 9:30.

### **A. Funded program presentation**

## 8. Adjourn:

Motion to adjourn the meeting was made by Mary Sloan; a second was made by Carly Shaw. All ayes. Motion passed. Meeting adjourned at 11:25 pm

**Respectfully Submitted,  
Holly J. Giesen,  
ECI LR Program Service Coordinator**

**The next board meeting is scheduled for Thursday, November 3th, 2016 at 9:30 a.m.  
at the Hartley Public Library, 91 1<sup>st</sup> Street SE, Hartley IA.**

Board members are encouraged to access the  
Early Childhood Iowa State website at [www.earlychildhoodiowa.org](http://www.earlychildhoodiowa.org)  
Early Childhood Iowa Lakes Region local website at [www.ecilakesregion.com](http://www.ecilakesregion.com)