



EARLY CHILDHOOD IOWA
LAKES REGION
SERVING CLAY, DICKINSON, O'BRIEN, & OSCEOLA

Board Meeting Minutes
Thursday, May 4, 2017
Hartley Public Library – 91 1st Street SE – Hartley, Iowa

Vision: Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.

Mission: Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.

Attending:

Voting Members Attending

1. Kristi Robinson
2. Dan Friedrichsen
3. Edward Jones
4. Mary Sloan
5. Mike Moschenrose
6. Paula Edwards
7. Bill Leupold
8. Luke Wynja
9. Barry Anderson
- 10.

Perspective

- Business
Board Supervisor
Board Supervisor
Education
Faith
Health
Board Supervisor
Parent Representative
Board Supervisor

County

- O'Brien
O'Brien
Osceola
Clay, Dickinson, O'Brien, Osceola
Clay
Dickinson
Dickinson
O'Brien (arrived 9:35)
Clay

Quorum present *Recorded excused absence

Voting Members that are absent

*Carly Shaw

Perspective

Human Services

County

Clay, Dickinson, O'Brien, Osceola

Others Present (Non-Voting)

Paulette Karolczak
Carol Chicoine
Jessie Hansen
Shakira Meyer
Holly Giesen
Scott Schleis
Stacie Hurlburt
Tracey Heitritter
Missy Martini
Cindy Partlow
Erin Binneboese

Agency

ECI LR Director
ECI Fiscal Agent- UDMO
KIDS Program Coordinator
UDMO Hand in Hand Director
ECI Lakes Region Program Coordinator
BCBB O'Brien
Parent Partner
Child Care Nurse Consultant
UDMO KIDS
I-Smile Webster County Health Dept
SHIP, Lakes DCAT & CPPC

1. Call to Order/Adopt Agenda/Comments from the Public

Dan Friedrichsen called the meeting to order at 9:30 a.m.

Adopt Agenda: Agenda was sent out prior to meeting. Motion was made by Barry Anderson to approve agenda with the change to move quarterly reports before Review of decision making documents; Second was made by Kristi Robinson ; All ayes. Motion passed.

Comments from the Public: Board members and public attendees introduced themselves. Jesse from KIDS introduced their newest family support staff Missy Martini.

2. Approval of Minutes:

The April 6, 2017 ECI Lakes Region's Board meeting minutes were e-mailed out to all the Board Members to review prior to the meeting. Motion was made by Luke Wynja to approve the minutes; Second by Mary Sloan; All ayes. Motion passed.

3. Treasure's Report:

The financial report was emailed to Board members prior to the meeting. Carol Chicoine and Kristi Robinson reported and reviewed the March 2017 financial report and expenditures. Motion was made by Mike Moschenrose to approve the Treasurer's report; Second was made by Luke Wynja; All ayes; Motion passed.

4. Director & Program Director Reports:

Director's Report: Paulette Karolczak, Director

The Director's report was emailed to Board members for their review in advance of the meeting.

Program Service Coordinator's Report: Holly Giesen, Program Service Coordinator

The Program Service Coordinator's report was emailed to Board members for their review in advance of the meeting.

5. Old Business

n/a

6. New Business

A. **3rd Quarterly Report Power Point**

A power point was created and presented by Holly Giesen. Each funded program verbally reported their data with the following highlights; Scott Schleis, Director in O'Brien for BCBB – O'Brien Best Care is always full so they focus on the high risk; Jessie Hansen, Program Coordinator for KIDS – introduced Missy Martini as new Clay/Dickinson worker, KIDS visits were higher than FY16, they have a small waiting list and most parents in program want the help. They do have a few referrals from DHS, but families need to voluntarily accept service. Current main issues include child development, housing and budgeting; Shakira Meyer, Director of Hand in Hand – numbers of centers, home providers and preschools is constantly changing, Home providers are wanting more support through CARE groups, but need them in their own county, this program assists centers/homes whether or not they are quality rated & are not connected to monitoring so this allows the program to be non-threatening; Tracey Heitritter, (CCNC) Child Care Nurse Consultant – has had 37 visits with centers/homes/preschool; Cindy Partlow, I-Smile Coordinator – visited all 17 dental offices, difficult to get dentists to take on more Medicaid clients, follow up with children needing dental visits is difficult if family does not respond, ECI LR is billed for all non-Medicaid preschoolers that are screened (\$50) since schools and ISmile do not want to single out low-income youth, but those who regularly see a dentist generally do not sign permission form.

B. **Review of Decision Making Documents:** Paulette Karolczak, ECI LR Director reviewed with the Board the FY17 Funded Programs outcome results. The Board members reviewed and discussed the handout and looked at the funded programs' successes, challenges, goals and strategies for the future. Board members stated that they would like to see estimates for cost of living raises for Paulette and Holly's salaries next month.

C. **Vote on FY18 Contracts**

Motion was made by Kristi Robinson to approve continued funding to the KIDS program, a second was made by Luke Wynja; All ayes. Motion passed.

Motion was made by Edward Jones to approve continued funding to the following programs Child Care Nurse Consultant (CNCC), Best Care for Better Babies (BCBB), ISmile, Hand in Hand, Fiscal Agent, Insurance, Audit and Paulette and Holly's salaries ; Second by Barry Anderson

D. **Discuss FY18 Budget:** Board members conversed when they would like to hold a discussion on

the FY18 budget. They decided that they will hold this discussion at the June 1st meeting.

7. Future Agenda Items

- A. Board evaluations**
- B. Officer elections**
- C. Budget approval**
- D. FY18 Planning timeline**

8. Adjourn

Motion to adjourn the meeting was made by Luke Wynja; a second was made by Mike Moschenrose; All ayes. Motion passed. Meeting adjourned at 11:51 AM

Respectfully Submitted,

Holly J. Giesen,

ECI LR Program Service Coordinator

**The next board meeting is scheduled for Thursday, June 1, 2017 at 9:30 a.m.
at the Hartley Public Library, 91 1st Street SE, Hartley IA.**

Board members are encouraged to access the
Early Childhood Iowa State website at www.earlychildhoodiowa.org
Early Childhood Iowa Lakes Region local website at www.ecilakesregion.com