



EARLY CHILDHOOD IOWA  
**LAKES REGION**  
SERVING CLAY, DICKINSON, O'BRIEN, & OSCEOLA

**Board Meeting Minutes**  
**Thursday, February 1, 2018**  
**Hartley Public Library – 91 1<sup>st</sup> Street SE – Hartley, Iowa**

**Vision:**

*Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.*

**Mission:**

*Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.*

**Attending:**

**Voting Members Attending**

1. Kristi Robinson
2. Edward Jones
3. Dan Friedrichsen
4. Mary Sloan
5. Bill Leupold
6. Paula Edwards
- 7.
- 8.
- 9.
- 10.

**Perspective**

Business  
Board Supervisor  
Board Supervisor  
Education  
Board Supervisor  
Health

**County**

O'Brien  
Osceola  
O'Brien  
Clay, Dickinson, O'Brien, Osceola  
Dickinson  
Dickinson

**Quorum present    \*Recorded excused absence**

**Voting Members that are absent**

- \*Carly Shaw
- \* Luke Wynja
- \* Barry Anderson

**Perspective**

Human Services  
Parent Representative  
Faith/Board Supervisor

**County**

Clay, Dickinson, O'Brien, Osceola  
O'Brien  
Clay

**Others Present (Non-Voting)**

Paulette Karolczak  
Carol Chicoine  
Jessie Hansen  
Shakira Meyer  
Holly Giesen  
Collen Paulson  
Erin Binneboese  
Stacie Hurlburt  
Jon Donovan  
Jennifer Mars

**Agency**

ECI LR Director  
ECI Fiscal Agent- UDMO  
KIDS Program Coordinator  
UDMO Hand in Hand Director  
ECI Lakes Region Program Service Coordinator  
Best Care Better Babies Clay  
SHIP/DCAT  
Parent Partner Program  
United Healthcare  
Northwest AEA

**1. Call to Order/Adopt Agenda/Comments from the Public**

Dan called the meeting to order at 9:33 a.m.

**Adopt Agenda:** The agenda for the February 1, 2018 board meeting was sent out prior to meeting for the board members to review. Motion was made by Kristi Robinson to approve the agenda; Second was made by Mary Sloan; All ayes; Motion passed.

**Comments from the Public:** Board members and public attendees introduced themselves and share your early childhood memory.

## **2. Approval of Minutes:**

The January 4, 2017 ECI Lakes Region's Board meeting minutes were e-mailed out to all the Board Members to review prior to the meeting. Motion was made by Mary Sloan to approve the minutes; Second by Kristi Robinson; All ayes. Motion passed.

## **3. Treasure's Report:**

The financial report was emailed to Board members prior to the meeting. Carol Chicoine and Kristi Robinson reviewed and reported the December 2017 financial report and expenditures. Motion was made by Bill Leupold to approve the Treasurer's report; Second was made by Edward Jones; All ayes; Motion passed.

## **4. Director & Program Director Reports:**

**Director's Report:** Paulette Karolczak, Director

The Director's report was emailed to Board members for their review in advance of the meeting. Paulette briefly reviewed her director's report with the board.

**Program Service Coordinator's Report:** Holly Giesen, Program Service Coordinator

The Program Service Coordinator's report was emailed to Board members for their review in advance of the meeting. Holly briefly reviewed her coordinator's report with the board.

## **5. Old Business:**

### **A. New ECI LR Board Applicant:**

Paulette Karolczak stated that Merlin Sanders fled put in an application for the Faith Representative. Paulette verbally reviewed his application with the Board. Board discussed his application. Edward Jones motioned to table the discussion until March 2018 meeting for further clarification of how having a grandchild receiving ECI LR funded program services could affect his board membership. Second was made by Bill Leupold; All ayes; Motion passed.

## **6. New Business:**

**A. Annual ISmile Presentation:** Cindy Partlow, ISmile Coordinator presented how the program works. She stated that they (hygienist and trained nurses) go into Preschools and Head Starts. They meet with the students and demonstrate how to properly take care of their teeth. They offer preventive dental services that include: oral screenings, fluoride varnish, dental sealants, and instructions about how to brush and floss. When a child is found to have a dental need, families receive help finding a dentist and making dental appointments through care coordination assistance.

**B. Quarterly Reports:** A power point was created and presented by Holly Giesen. Each funded program verbally reported their data. Funded programs were represented by Collen Paulsen and Colette Rossiter, Director and Asst. Director in Clay for BCBB; Jessie Hansen, Program Coordinator for KIDS; Shakira Meyer, Director of Hand in Hand; Tracey Heitritter, (CCNC) Child Care Nurse Consultant; Cindy Partlow, I-Smile Coordinator.

**C. Mid-year fiscal report:** Paulette Karolczak, ECI LR Director stated that the mid-year fiscal is right on track.

**D. FLAC Conference Sponsor:** Holly Giesen, Program Coordinator presented the information about the Break the Cycle Conference that the Family Life Awareness Council (FLAC) is sponsoring in Sheldon at Crossroads Pavilion Event Center. The FLAC committee is asking for donations to help with the cost of the conference so they can keep the registration fee low. Mary Sloan motioned for ECI LR to donate \$500.00 to the Break the Cycle Conference. Chairman Dan Friedrichsen states, no second is made and motion does not carry. The Board had further

discussion on donating to this conference. Kristi Robinson motioned to make a \$250.00 to the Break the Cycle Conference, second was made by Mary Sloan, Majority ayes with one no from Edward Jones; Motion passed.

**E. Preschool Scholarships for FY19:** Paulette Karolczak, ECI LR Director stated that Preschool will begin their annual preschool round ups soon. The board discussed if they would like to continue the preschool scholarship for School year 2018-2019. Kristi motioned to continue the preschool scholarship program for school year 2018-2019. Second was made by Paula Edwards, All ayes; Motion passed.

## **7. Future Agenda Items**

### **A. United Healthcare Presentation**

## **8. Adjourn**

Motion to adjourn the meeting was made by Mary Sloan; a second was made by Kristi Robinson; All ayes. Motion passed. Meeting adjourned at 11:40 AM.

**Respectfully Submitted,**

**Holly J. Giesen,**

**ECI LR Program Service Coordinator**

**The next board meeting is scheduled for Thursday, March 1, 2018 at 9:30 a.m.**

Board members are encouraged to access the Early Childhood Iowa State website at [www.earlychildhoodiowa.org](http://www.earlychildhoodiowa.org) or Early Childhood Iowa Lakes Region local website at [www.ecilakesregion.com](http://www.ecilakesregion.com)