



**Board Meeting Minutes**  
**Thursday, October 4, 2018**  
**Hartley Public Library – 91 1<sup>st</sup> Street SE – Hartley, Iowa**

**Vision:**

*Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.*

**Mission:**

*Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children and the surrounding communities.*

**Voting Members Attending**

1. Derrick Okine
2. Jennifer Mars
3. Barry Anderson
4. Paula Edwards
5. Bill Leupold
6. Merlin Sandersfeld
7. Kristi Robinson
8. Edward Jones
9. Dan Friedrichsen
10. Carly Shaw

**Perspective**

Faith  
Education  
Board Supervisor  
Health  
Board Supervisor  
Parent  
Business  
Board Supervisor  
Board Supervisor  
Human Services

**County**

O'Brien  
O'Brien, Osceola  
Clay  
Dickinson  
Dickinson  
Osceola  
O'Brien, Osceola  
Osceola  
O'Brien  
Clay, Dickinson, O'Brien, Osceola

**Quorum present    \*Recorded excused absence**

**Voting Members that are absent**

**Perspective**

**County**

**Others Present (Non-Voting)**

Paulette Karolczak  
Paige Duncan  
Shakira Meyer  
Ryan Johnson  
Jessie Hansen  
Rebecca Goeken  
Pam Juber

**Agency**

ECI LR Director  
CCR&R  
Hand In Hand Director  
ECI Fiscal Agent- UDMO  
KIDS Director  
KIDS Program  
BCBB Osceola Director

**1. Call to Order/Adopt Agenda/Comments from the Public**

Kristi Robinson called the meeting to order a 9:30 a.m.

**Adopt Agenda:** The agenda for the October 4, 2018 board meeting was sent out prior to the meeting for the board members to review. Paulette Karolczak requested to add "Strategic Plan for FY19" to the agenda. Motion was made by Barry Anderson to approve the agenda with the amendment added; second was made by Carly Shaw; All ayes; Motion passed.

**Comments from the Public:** Board members and public attendees introduced themselves. Jessie Hansen introduced the new KIDS worker, Rebecca Goeken.

**2. Approval of Minutes:**

The September 6, 2018 ECI Lakes Region's Board meeting minutes were e-mailed out to all the Board Members to review prior to the meeting. Edward Jones requested that the late arrival time of

9:34 be removed from the minutes and that future late arrivals prior to the first vote not be documented. Motion was made by Edward Jones to approve the minutes with the amendment; Second by Barry Anderson; All ayes. Motion passed.

### **3. Treasure's Report:**

The financial report was emailed to Board members prior to the meeting. Bill Leupold and Ryan Johnson reviewed the August 2018 financial report and expenditures. Motion was made by Dan Friedrichsen to approve the Treasurer's report; Edward Jones seconds the motion; all ayes; Motion passed.

### **4. Director & Program Director Reports:**

**Director's Report:** Paulette Karolczak, Director

The Director's report was emailed to Board members for their review in advance of the meeting. Paulette briefly reviewed her Director's report with the board.

**Program Service Coordinator's Report:** Holly Giesen, Program Service Coordinator

The Program Service Coordinator's report was emailed to Board members for their review in advance of the meeting. Holly was not present to report.

### **5. Old Business:**

There was no old business to report.

### **6. New Business:**

**A. KIDS Annual Presentation:** Jessie Hansen, KIDS Director, shared several unidentified family scenarios with the Board followed by questions for them to answer related to what services would they provide the family, what would be their next step in counseling the family etc. She then shared the priority areas they try to cover with families such as healthy development, children ready to succeed in school and building secure and nurturing families. Hansen answered all questions that followed.

**B. Community Plan Workgroups:** Paulette Karolczak, ECI LR Director, had the Board meeting attendees split into four groups. Each group was given a couple sections of the Community Plan to review in relation to the ECI state requirements. Each group turned in one copy with any corrections added to Paulette. The Community Plan deadline to the state ECI is October 31, 2018.

**C. Community Plan Approval:** Paulette Karolczak, ECI LR Director, presented one suggestion from a workgroup to broaden Strategy A under Priority 2 in the long range plan from "Coordinate local collaborative efforts concerning mental health, substance abuse and development disabilities" to "Coordinate local collaborative efforts to discuss health and wellness issues". The group agreed with this change. Paulette asked if any other major changes were needed and none were presented. Motion was made by Dan Friedrichsen to approval the Community Plan with suggested minor written changes; Edward Jones seconded the motion; all ayes; Motion passed.

**D. Legislative Forum:** Paulette Karolczak, ECI LR Director, stated the next project will be setting up a legislative forum in December. She asked for any guidance and if the forum should be left open for public comment or if specific topics should be addressed. Issues such as needing more money, MCOs and mental health were mentioned, but the group did not decide on concrete topics to be addressed. Paulette stated she would work with Erin Binneboese from DCAT on the project.

**E. Amendment addition - FY19 Strategies:** Paulette Karolczak, ECI LR Director, stated she was not sure if the state ECI required the FY19 Strategies in the four year Community Plan or not, but decided we'd better attach them to be safe. FY18 Strategies and accomplishments were reviewed by Karolczak. Then discussion was led to create FY19 Strategies by walking through each of the ECI LR Priority areas in relation to the four year plan. This new FY19 plan will be posted on the ECI LR website along with the Community Plan for FY19-22 at the end of October.

### **7. Future Agenda Items**

- A. CCNC Annual Presentation
- B. Quarterly Reports
- C. FY19 Marketing Plan

## **8. Adjourn**

Motion to adjourn the meeting was made by Carly Shaw; a second was made by Edward Jones; All ayes. Motion passed. Meeting adjourned at 11:39 PM.

**Respectfully Submitted,**

**Bill Leupold, ECI LR treasurer/secretary and Paulette Karolczak, ECI LR Director**

**The next board meeting is scheduled for Thursday, November 1, 2018 at 9:30 a.m.**

Board members are encouraged to access the

Early Childhood Iowa State website at [www.earlychildhoodiowa.org](http://www.earlychildhoodiowa.org)

OR

Early Childhood Iowa Lakes Region local website at [www.ecilakesregion.com](http://www.ecilakesregion.com)