



**Board Meeting Minutes - Amended**  
**Thursday, September 6, 2018**  
 Hartley Public Library – 91 1<sup>st</sup> Street SE – Hartley, Iowa

**Vision:**

*Every child, pre-birth through age 5, will be healthy physically, emotionally, intellectually and spiritually.*

**Mission:**

*Early Childhood Iowa: Lakes Region will provide services collaborative to families and children pre-birth through five years for the purpose of improving the quality of life for families with children.*

**Voting Members Attending**

1. Derrick Okine
2. Jennifer Mars
3. Barry Anderson
4. Paula Edwards
5. Bill Leupold
6. Merlin Sandersfeld
7. Kristi Robinson
8. Edward Jones
- 9.
- 10.

**Perspective**

- Faith
- Education
- Board Supervisor
- Health
- Board Supervisor
- Parent
- Business
- Board Supervisor

**County**

- O'Brien
- O'Brien, Osceola
- Clay
- Dickinson
- Dickinson
- Osceola
- O'Brien, Osceola
- Osceola

**Quorum present    \*Recorded excused absence**

**Voting Members that are absent**

- Dan Friedrichsen
- Carly Shaw

**Perspective**

- Board Supervisor
- Human Services

**County**

- O'Brien
- Clay, Dickinson, O'Brien, Osceola

**Others Present (Non-Voting)**

- Paulette Karolczak
- Holly Giesen
- Paige Duncan
- Stacie Hurlburt
- Shakira Meyer
- Ryan Johnson

**Agency**

- ECI LR Director
- ECI Lakes Region Program Service Coordinator
- CCR&R
- Parent Partner Program
- Hand In Hand Director
- ECI Fiscal Agent- UDMO

**1. Call to Order/Adopt Agenda/Comments from the Public**

Kristi Robinson called the meeting to order a 9:31 a.m.

**Adopt Agenda:** The agenda for the September 6, 2018 board meeting was sent out prior to the meeting for the board members to review. Ryan Johnson requested that approval for the authorization for UDMO to be ECI Lakes Region's fiscal agent be added to the agenda. His name was also corrected from Ryan Taylor to Ryan Johnson. Motion was made by Bill Leupold to approve the agenda with the amendment added; second was made by Barry Anderson; All ayes; Motion passed.

**Comments from the Public:** Board members and public attendees introduced themselves.

## **2. Approval of Minutes:**

The August 2, 2018 ECI Lakes Region's Board meeting minutes were e-mailed out to all the Board Members to review prior to the meeting. Motion was made by Merlin Sandersfeld to approve the minutes; Second by Bill Leupold; All ayes. Motion passed.

## **3. Treasure's Report:**

The financial report was emailed to Board members prior to the meeting. Bill Leupold and Ryan Johnson reviewed the April 2018 financial report and expenditures. Motion was made by Barry Anderson to approve the Treasurer's report; Jennifer Mars seconds the motion; all ayes; Motion passed.

## **4. Director & Program Director Reports:**

**Director's Report:** Paulette Karolczak, Director

The Director's report was emailed to Board members for their review in advance of the meeting. Paulette briefly reviewed her Director's report with the board.

**Program Service Coordinator's Report:** Holly Giesen, Program Service Coordinator

The Program Service Coordinator's report was emailed to Board members for their review in advance of the meeting. Holly briefly reviewed her Coordinator's report with the board.

## **5. Old Business:**

**A. Update on budget:** Paulette Karolczak, ECI LR Director, reviewed the concern of being over budget for FY19. However, she shared recent news from the State ECI that may allow for extra funding to be applied for through DCAT. Board reviewed and had no questions at this time.

## **6. New Business:**

**A. FY18 Annual Report** Paulette Karolczak, ECI LR Director, reviewed the annual report with the Board Members. Board reviewed. Motion was made by Bill Leupold to approve the Annual Report; second was made by Paula Edwards; All ayes; Motion passed.

**B. Community Plan Overview:** Paulette Karolczak, ECI LR Director reviewed the State ECI's matrix for the Community Plan process and the deadline of October 31, 2018 with the Board.

**C. Review Fiscal Assessment:** Paulette Karolczak, ECI LR Director, reviewed the Fiscal Assessment survey results. In the Fiscal Assessment, community agencies were about their fiscal budgets for 0-5 year olds for FY17. The Board reviewed the assessment and it was noted that we sometimes forget about some services that partner with ECI LR to support early childhood, like the libraries. This assessment shows that ECI Lakes Region helps fill in some of the gaps in the areas of Preschool, Childcare, and Early Childhood.

Derrick Okine arrived at 10:30 am

**D. Review State ECI Results & Strategic Plan:** Paulette Karolczak, ECI LR Director, reviewed the State ECI's five Result Areas and its 2016-2018 Strategic Plan. A worksheet was handed out showing the Result Areas to be Healthy Children, Children Ready to Succeed in School, Safe and Supportive Communities, Secure and Nurturing Families and Secure and Nurturing Child Care Environments. The three primary priorities were to 1) Establish & promote a solid infrastructure to advance the early childhood system 2) Ensure access to high quality services for young children and families 3) Build public will for supporting young children and their families.

**E. Analyze Local Strengths, Needs & Gaps** Paulette Karolczak, ECI LR Director led discussion about the Strengths, Needs & Gaps of the Lakes Area.

**\*Strengths:** ECI LR staff and providers, communication with providers, the ability to communicate the needs of others, regular utilization of community partnerships & collaborations, diversity of population and agencies and services, business collaborations with discussion of lack of daycares in their communities.

**\*Needs and Gaps:** Lack of daycare, means of transportation, language barriers, affordable-quality housing, 3 yr old Preschools, child abuse.

Additional strengths and needs were shared from the document "Summary of Four Key

Surveys”.

**F. Review ECI LR Vision & Mission** : Paulette Karolczak, ECI LR Director, reviewed the current Vision & Mission statements and invited discussion about any changes needed. The vision remained \* **Every child, pre-birth through age 5 will be healthy physically, emotionally, intellectually and spiritually.** The mission statement was slightly changed by adding “and the surrounding communities”. \* **To provide services collaboratively to families and children, pre-birth through age 5, for the purpose of improving the quality of life for families with children and the surrounding communities.**

**G. Create ECI LR Results, Goals & Action Steps**: Paulette Karolczak, ECI LR Director, led the group in discussion to review the current ECI LR Result areas/Priorities. The group chose to keep the current priorities of \* Strengthen the relationship between parents and their children through the provision of quality family support programs \* Improve the health and wellness of children ages pre-birth through age 5 and \* Improve the quality of early care and learning environments. The group chose to add \*Enhance the collaborative efforts of community partners supporting young families. The group then proceeded to create goals and strategies for the four year ECI LR Community Plan. This plan will be made available to the public upon the final approval of the ECI LR Board in October.

## **7. Future Agenda Items**

- A. Approve FY19-FY22 Community Plan
- B. KIDS Annual Presentation

## **8. Adjourn**

Motion to adjourn the meeting was made by Bill Leupold; a second was made by Paula Edwards; All ayes. Motion passed. Meeting adjourned at 12:00 PM.

**Respectfully Submitted,**

**Holly J. Giesen,**

**ECI LR Program Service Coordinator**

**The next board meeting is scheduled for Thursday, October 4, 2018 at 9:30 a.m.**

Board members are encouraged to access the

Early Childhood Iowa State website at [www.earlychildhoodiowa.org](http://www.earlychildhoodiowa.org)

OR

Early Childhood Iowa Lakes Region local website at [www.ecilakesregion.com](http://www.ecilakesregion.com)